

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

November 19, 2013  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President El-Hajj called the meeting to order at 7:02 p.m.  
Members present:  
Dianne El-Hajj, President  
Ken Fox, Vice President  
Dustin Burns, Clerk  
Barbara Ryan, Member  
Elana Levens-Craig, Member  
Administration present:  
Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Director, Educational Services  
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited the audience to recite the District Mission and then invited Linda Vail, Executive Assistant, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
**Motion: Burns Second: Ryan Vote: 5-0**

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Establish Date and Time of the Board of Education Annual Organizational Meeting**
- 1.3. **Approval to Omit the January 7, 2014 Board of Education Meeting from the 2014 Board Meeting Calendar**
- 1.4. **Approval of Appointment of Members to Board Advisory Committees**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative**
- 2.8. **Authorization to Award Contract for the Central Kitchen Plumbing/Piping Replacement Bid #1314-090-001**
- 2.9. **Approval/Ratification to Contract with Demsey Filliger & Associates to Update Actuarial Valuation of Other Post Employment Retirement Benefits Required Under GASB 45**  
**Authorization to Piggyback on Glendale Unified School District Agreement with Apple Inc. for Product Purchase and Professional Services**
- 3.1. *Pulled for separate consideration.*
- 3.2. **Approval of Inspector of Record and Testing Lab for the Chet F. Harritt School Snack Bar Project**
- 4.1. **Approval of 21<sup>st</sup> Century Community Learning Center Grant**

- 5.1. **Personnel, Regular**
- 5.2. **Certification of Competence in Evaluation and Instructional Methodologies**
- 5.3. *Pulled for separate consideration.*
- 5.4. **Approval of Revisions to Evaluation Timeframes / Requirements for Level II School Counselors / School Social Workers and School Psychologists**
- 5.5. **Strategic Plan Action Step: Approval of Partnership Agreement with Families OverComing Under Stress (FOCUS) to Provide Resiliency Training for Military Connected Students and Their Parents**

It was moved and seconded to approve Consent Items, with the exception of items D.3.1 and D.5.3, which were pulled for separate consideration.

**Motion:** Ryan                      **Second:** Fox                      **Vote:** 5-0

- D.3.1. **Authorization to Award Construction Contract for the Chet F. Harritt School Snack Bar Renovation Bid #13-001-007 and Increase Project Budget** (*Pulled by Member Burns for separate consideration.*)

Member Burns stated that he would not support this item because he does not support using school district dollars for what he believes is a City expense. Member Levens-Craig agreed. Member Ryan moved to approve item D.3.1.

**Motion:** Ryan                      **Second:** Fox                      **Vote:** 3-2 (*Burns, Levens-Craig, nos*)

- D.5.3. **Approval of "High Impact" Daily Rate for Substitute Teachers** (*Pulled by Member Levens-Craig for separate consideration.*)

Member Levens-Craig asked how often a high impact day may occur. Mr. Larson said it would be known and planned well in advance and it would be noticed on the sub website. It would be reserved for professional development days when a large number of subs would be needed and may occur 10-15 days per year. The designated days would be totally at the discretion of the district. Board members would like to know ahead of time when a high impact day is designated.

**Motion:** Burns                      **Second:** Ryan                      **Vote:** 5-0

## E. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

- 1.1. **Leading the Learning in the 21<sup>st</sup> Century**

Superintendent Pierce brought additional information about initiatives that are being undertaken this year as a result of the District's transition to and implementation of Common Core State Standards and Smarter Balanced Assessment. Reports were provided for Technology Connections to the Common Core State Standards and Bring Your Own Device Initiative (BYOD).

Dr. Laura Spencer was introduced and shared information about technology in the curriculum and how it is imbedded in the Common Core State Standards. Tomorrow's community will be working in a more virtual community. Common Core curriculum developers realized students must be able to produce and publish items requiring technology to be included in the Standards. Students must interact, collaborate, and communicate using web tools and how to evaluate information presented from different media formats.

Dr. Spencer shared some useful educational websites that students currently use. She also provided the Board with information about the BYOD program. Students are using many different devices including, iPods, iPads, smartphones, laptops, and E-readers. The Technology Department has activated 1,500 Office 365 accounts. Students are using their devices for research, note taking, blogging, skills practice, behavior tracking, writing, and educational online reading. Teachers see more movement, engagement, and curiosity. Dr. Spencer believes it is a very successful program.

Member Burns asked how easy it is for a student's device to be hacked from outside? Bernard Yeo, Director of Information Technology, said it is not easily done and clarified that it is an individual account that gets hacked into. This was an information item and no action was taken.

- 1.2. **California School Boards Association (CSBA) Delegate Assembly Call for Nominations**

Nominations for CSBA Delegate Assembly are being sought for nine vacancies created by expiring terms. Member Ryan said she believes all of the listed members whose terms are expiring are interested in continuing. She moved to nominate the 9 incumbents.

**Motion:** Ryan                      **Second:** Burns                      **Vote:** 5-0

- 1.3. **Request for Letter of Support for SB 428 – "Safe Classrooms Act"**

The Board of Education received a request for a letter support of SB 428 from Senator Anderson's office. SB 428 would require the State to provide funding to school districts to make schools safer. Member Ryan said the money would come from reductions in LCFF funding and if districts are going to have to give up money to fund safety measures, she would like to ask language be included in the Bill to reimburse school districts for safety expenditures already incurred toward these measures. Member Burns said safety at our schools is of utmost importance and he supports this even if it is helping other school districts more than ours but he does agree our district should be able to apply for reimbursement for expenditures already spent on safety. Member Ryan moved to send a letter of support

from the Board which include suggested language for an amendment that school districts could seek funds retroactively.

Member Ryan will work with Linda to get a letter composed and sent on behalf of the Board.

**Motion: Ryan Second: Levens-Craig Vote: 5-0**

### **2.1. Strategic Action Plan Committee: Student Afterschool Technology Opportunity**

Dr. Stephanie Pierce shared that the district has received many requests from parent District Technology Committee members to provide an afterschool opportunity for students to engage in technology outside of the classroom, as there is not always time in during the school day. An opportunity has been developed that will allow students to have fun learning and participating in higher level technology skills and share their talents with one another.

Dr. Spencer said as a Strategic Action Plan step, Administration has brought this opportunity for Board consideration. She shared a program from the County Office where students compete in production of public service announcement videos, called Innovative Video in Education (IVIE). The proposed program would be for students in grades 3-8 with video topics from playground safety to anti-bullying. The goal is to help students develop 21<sup>st</sup> century learning skills and provide a positive message designed to help students make good decisions at school.

Very little equipment would be required and students may also use their own equipment, with the requirement to get prior approval from their school before using their devices on campus. Workshops would be held at each school site after school, once a week for five weeks. Each site would have a designated teacher who would receive a stipend to lead the workshops and help students create their commercials. Students would submit a video for a district level completion and from those submissions some would be selected for submission to the County in March for IVIE. The videos will also be displayed at the Santee School District Foundation Art Show on February 27<sup>th</sup>. The cost to the District would be \$145 per teacher leader and \$10 per IVIE submission. Member Burns moved to approve the student afterschool technology opportunity.

**Motion: Burns Second: Fox Vote: 5-0**

### **3.1. Authorization to Award Contract for the Asphalt Paving Project at Various School Sites Bid #2013-001-075**

The Deferred Maintenance budget was established at the beginning of the year at \$535,000 as a transfer from the General Fund. Of this amount, \$225,000 has been allocated for asphalt work. This bid pertains to use of that allocation for repair of existing asphalt and some additions of new asphalt. Mr. Christensen said the two asphalt projects in this bid would take care of two items in the original CIP master plan. He shared the asphalt items that were included in this bid consist of repairing existing asphalt in the main parking lot and access drive and add a new bus drop-off loop at Carlton Hills; asphalt for a playground and parking at the junior high building at Carlton Oaks; and asphalt for a Kindergarten lunch area and added asphalt for a CIP project at Cajon Park. Member Ryan moved to award the Asphalt Paving Project at various school sites Bid #2013-001-075 for base bid plus alternates 1 through 3 to Miller Paving Corporation.

**Motion: Ryan Second: Burns Vote: 5-0**

### **3.2. Monetary Awards for Energy Challenge Top Performers**

Karl Christensen reported at the last Board meeting staff spotlighted the three schools and two programs that were the top performers in the Save a Tree Energy Challenge. The Board asked for an item to come back to consider giving these schools and programs 50% of the estimated savings they generated for the District during the three-week challenge. If approved, schools will receive an increase to their discretionary budgets as follows: \$613 to Pepper Drive, \$375 to PRIDE Academy, \$500 to Rio Seco, \$63 to Alternative School, and \$62 to SSP, totaling \$1,613.

Member Burns moved to approve the increases to school allocations for Pepper Drive School, PRIDE Academy, Rio Seco School, Alternative School, and Santee Success Program for monetary awards for electricity reduction during the Energy Challenge.

**Motion: Burns Second: Ryan Vote: 5-0**

### **3.3. Strategic Plan Action Step: Energy Audit and Proposition 39 Energy Efficiency Funding Update**

Karl Christensen shared the Strategic Action Plan for Fiscal Accountability contains twelve distinct action steps for increasing revenue, reducing operational costs, and increasing efficiency. The first step was to conduct an energy audit to identify measures that could be implemented to save on electricity. Coincidentally, this year is the first of five years the district will receive an allocation of funds from Proposition 39 to implement energy efficiency and clean energy initiatives. An application to the California Energy Commission to obtain \$130k of the 2013-14 allocation of \$284,000 for planning purposes has been submitted. This allocation can include expenditures for conducting energy audits and any other planning or preparation activities. Applications have already been submitted to the California Conservation Corps to receive energy audits for our buildings at no cost to us and to the Bright Schools program to obtain up to a \$20,000 grant to conduct a more comprehensive level two audit for Pepper Drive School. Administration believes these planning funds can also be used to purchase the Building Dashboard software that was used to obtain real-time electricity consumption data during the Energy Challenge and would like to see all schools

having access to this program as a way to monitor their conservation progress. Administration plans to bring an item forward for the Board to consider the purchase of Building Dashboard software for schools.

This was one of several items that will come forward as we progress with making plans for implementing Proposition 39 energy efficiency measures. No action was taken.

### **3.4. Budget Implications for Implementing a 1:1 Initiative**

Karl Christensen said this item is a follow-up to the discussion to provide financial analysis regarding the impact to the budget of a 1:1 initiative. He noted that Administration continues to explore options and build the Board's background knowledge to help shape the technology vision for the future. No decisions are requested or needed at this time. In January, Administration will provide an initial look at the tracking of revenues and use those figures for revenue projections. He shared a list of significant budget needs, which included approved expenditures and savings that have been realized. The Director of Mathematics and Science will not be posted again for this year but Superintendent Pierce would like to keep it in the budget to fill next year. Costs have also been added to the projected budget to increase health services for increased student medical needs. The way this will be done has not yet been decided. He provided multi-year projected budget drafts with several different scenarios, including percentage of reserves and structural deficits, for providing technology tools to students for Common Core and SBAC testing including purchasing computers/tablets and/or leasing computers/tablets. The plan can be adjusted to accommodate the Board's desire based on the budget outcomes. We need several hundred devices to begin testing next year and we need to begin to consider the vision for the future as we bring digital instructional materials to students. There is a large movement to digital curriculum units and other online resources. The instructional materials and publishing industry is changing rapidly.

Superintendent Pierce asked the Board if there were any questions Administration can answer or look into and bring back information to build their knowledge base. At the student forum, it was clearly heard students mostly referenced tablets, although they do not have a preference for iPads.

Member Burns said they might want to consider meeting with more students for additional conversations. He supports a 1:1 initiative but it would be very hard to support it financially if reserves drop below 10%.

President El-Hajj asked if it is best to lease, rent, or buy computers or tablets. She believes we need to seriously considering getting the technology into the hands of the teachers as soon as possible so they can become familiar with the devices and be able to assist their students.

## **F. BOARD POLICIES AND BYLAWS**

### **1.1. First Reading: Revised Board Policy 5131.62 - Tobacco**

This was the first reading for revised Board Policy 5131.62. No action was requested and the revised Board Policy will return for second reading and request for approval. There was no discussion.

## **G. BOARD COMMUNICATION**

The Board reviewed upcoming meeting dates and scheduled interview dates for the Executive Assistant position.

## **H. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator** (*Govt. Code § 54956.8*)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent*  
*Tim Larson, Assistant Superintendent*  
*Employee Organizations: Classified School Employees Association*

The Board entered closed session at 9:06 p.m.

## **I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:40 p.m. No action was reported.

## **J. ADJOURNMENT**

The November 19, 2013 regular meeting adjourned at 9:40 p.m.